

DAMAGE ASSESSMENT – Data Center, Network, Telecom

Once an incident has occurred, such as a fire or flood, after the initial building assessment and any damage mitigation has been done by Real Estate, the Corp Disaster Assessment Team will do the following:

Obtain clearance through Real Estate Department and Security on the safety of the building and which areas of the building are affected.

Assess condition of the equipment using the Equipment Damage Assessment Form. Identify the following for all equipment listed on the Critical Equipment list:

Condition Code Legend:

OK = Undamaged

OKNT = Appears undamaged physically, needs testing

DBU = Physically damaged but appears usable, needs testing

DR = Physically damaged, must be repaired before use

D = Destroyed, requires replacement

Identify what are the immediate actions required to prevent further damages, and areas in which recovery resources should be concentrated. Then estimate the time to restore critical business functions and essential support services.

Once this has been completed, it needs to be reported to the **Critical Infrastructure Officer**, and await further instructions.

Depending on the situation this could be; Invoking the Disaster Plan with our DR Vendors, instruction to evacuate, instruction to begin clean up, instruction to begin removal of equipment, or contacting equipment suppliers and maintenance contractors for assisting in evaluating extent of damage and making appropriate repairs.